

**CITY OF MANCHESTER**  
**BOARD OF MAYOR AND ALDERMEN**  
**Meeting Minutes**  
**November 5, 2024, @ 6:30 pm**  
**City Hall Board Room**

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Vice Mayor Messick. Present for the meeting were Alderman French, Alderman Crosslin, Alderman Anderson, Alderman Threet, Vice Mayor Messick, Attorney Johnson, Executive Administrative Assistant Keele, Finance Director Burrows, MWSD Director Perry, Parks/Rec. Director Fox, I.S. Director Smotherman, MPD Chief Sipe, MPD Assistant Chief Floied, MFD Chief Chambers, Public Works Director Gannon, Community Development & Zoning Director Brittany Fiske, Engineer Adam Carter, Coffee County Industrial Board Director Anne Majors, and other citizens. Absent was Mayor Hobbs and Alderman Parsley. Meeting opened with a prayer by Pastor Schofil and the pledge to the flag was spoken in unison. Vice Mayor Messick called the meeting to order.

**ROLL CALL:**

Finance Director Burrows called the roll.

**APPROVAL OF MINUTES:**

Alderman French made a motion to approve the October 30, 2024, BOMA minutes. Alderman Anderson seconded the motion and the motion passed 5-0.

**CORRESPONDENCE:** none

**COMMENTS FROM CITIZENS:** none

**COMMENTS FROM MAYOR:**

**Safety Committee-** Chief Sipe stated next meeting will be Dec. 9th

**Finance Committee-** Finance Director Burrows discussed the 2023-2024 audit.

**Street Committee-** Director Gannon stated their next meeting would be 11-20-24 at 4 pm. Director Gannon discussed several projects.

**Water /Sewer Commission-** Director Perry stated the MWSD meeting would be 11-18-24 @ 3 pm. discussed several projects, and J. R. Wauford meeting.

**Recreation Commission-** Director Fox discussed the Dusty Elam Basketball League and the Christmas Parade.

**Tourism Development Commission-** nothing to report.

**Planning & Zoning Commission-** Director Fiske stated next meeting is 11-18-24 and the agenda would be posted this week.

**Information Systems Committee-** Director Smotherman stated next meeting is 11-18-24 and moving forward on the Live Streaming and Voting systems.

**Historic Zoning Commission-**Director Fiske stated their next meeting would be 11-7-24.

**RESOLUTIONS & ORDINANCES**

**Resolutions:**

- a) A resolution to approve cost-sharing agreement for the Site Development Grant matching funds; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Crosslin. Vice Mayor Messick opened the floor to discussion. Coffee County Industrial Board Director Anne Majors discussed the grant. Vice Mayor Messick called for the roll and the resolution passed 4-1 with Alderman Threet abstaining.
- b) To authorize a joint venture participation in the TCRS (Tennessee Consolidated Retirement System) in accordance with TCA, Title 8, Chapters 34-37; sponsored by Vice Mayor Messick. Alderman Anderson made a motion to approve and seconded by Alderman French. Vice Mayor Messick discussed the resolution and called for the roll. The resolution passed 5-0.
- c) A resolution authorizing a contract to purchase and install a 115-500-ton Trane Chiller replacement and water pumps at a total cost of Three Hundred Ninety-Five Thousand Nine Hundred Sixteen and 00/100 Dollars (\$395,916.00), for the recreation center; sponsored by Alderman Anderson. Alderman French made a motion to postpone and seconded by Alderman Crosslin. Vice Mayor Messick opened the floor to discussion and Alderman Anderson asked why they wanted to postpone the resolution. Alderman French stated the resolution states it is obligating funds from FY 2025-2026 budget that has yet to be passed. A discussion ensued. Vice Mayor Messick called for the roll. The motion to postpone failed 3-2 with Alderman Anderson and Alderman Threet voting nay. Vice Mayor Messick asked for a motion. Alderman Anderson made a motion to approve and seconded by Alderman Threet. Vice Mayor Messick opened the floor to discussion and Alderman French stated the rules are applicable no matter what the situation. A discussion ensued. Alderman Anderson stated she would like to make a motion to amend to add the language contingent on the Comptroller's Office approving the funding coming from the FY 2025-2026 budget. Alderman Threet seconded the motion. Vice

Mayor Messick called for the roll. The motion failed 2-3 with Alderman Crosslin, Vice Mayor Messick, and Alderman French voting nay. Vice Mayor Messick called for the roll on the original resolution. The original resolution failed 2-3 with Alderman Crosslin, Vice Mayor Messick, and Alderman French voting nay.

**Ordinances:** none

**OLD BUSINESS-**Alderman Threet asked if the Vice Mayor slot was open and Attorney Johnson stated yes. Alderman Threet made a motion to appoint Alderman Donny Parsley as Vice Mayor and seconded by Alderman Anderson. Vice Mayor Messick opened the floor to discussion and after none called for the roll. The motion failed 2-3 with Alderman Crosslin, Vice Mayor Messick, and Alderman French voting nay.

**NEW BUSINESS**

- Accounting Technician Payroll Job Description- Alderman French made a motion to approve and seconded by Alderman Anderson. Vice Mayor Messick opened the floor to discussion and called for the roll. The motion passed 5-0.
- Storm Water Program Coordinator Job Description- Alderman French made a motion to approve and seconded by Alderman Crosslin. Vice Mayor Messick opened the floor to discussion and called for the roll. The motion passed 5-0.

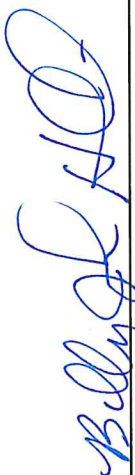
**COMMENTS FROM BOMA:** Alderman Threet asked who Anne Majors with the Coffee County Industrial Board was.

**ADJOURNMENT:**

- Being no further business to discuss, Vice Mayor Messick asked for a motion to adjourn and Alderman Anderson made the motion. The motion was seconded by Alderman French. The motion to adjourn was passed 5-0. The meeting adjourned at 6:55 p.m.

**SIGNATURES:**

  
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Executive Administrative Assistant Keele

  
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Mayor Joey Hobbs